



EMPLOYEE INFORMATION SHEET

Name			
Address			
Home Phone		Cell Phone	
Email			
Date of Birth:			
I prefer to be contacted by:			
I am only available to work on the following days: (Please check the appropriate box)			
<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday			
I prefer to work with the following grade levels:			
<input type="checkbox"/> K-5 <input type="checkbox"/> 6-8 <input type="checkbox"/> 9-12			
I feel comfortable teaching the following subjects if placed in a long term positions:			
I prefer to work in the following locations:			

I certify that I have filed/renewed/or maintain a 30-Day Substitute Credential with the California Commission for Teaching Credentials (CCTC) before beginning employment with DirectEd services.

Name _____ Date _____